

# WebLinks Inquiries

User Tools	
<b>User Information</b>	Lists the privileges assigned to your WebLinks User ID. Privileges define your access to types of reports (GL User to financial reports, DPE User to payroll reports, APPO User to accounts payable and purchase order reports, and EDB User to personnel reports).
<b>Access Permission</b>	Lists User Ids, employee names, employee Ids, employee status, and home department for a department.
OLPPS Inquiries	
<b>Title Code</b>	Lists payroll job title codes and the title name. You can drill down to the Personnel Program Code, Title Unit Code (also known as bargaining unit), Class Title Outline (grouping of related title codes), Federal Occupational Code, and Fair Labor Standard Act.
<b>DOS Code</b>	Lists of "Description of Earnings" types and the corresponding description. DOS codes are used to document the type of compensation.
Chartfield Code Inquiries	
<b>DPA</b>	Lists Department Accounts and descriptions. DPA is the chartfield that identifies the "functional" activities of the University. You can drill down to find out which department owns the DPA and whether or not the DPA is still active.
<b>Fund</b>	Lists Fund codes and descriptions. Fund identifies the funding source or agency. You can drill down to find out which department owns the fund, Principal Investigator, UCOP Group, the beginning and ending dates of the fund, STIP ID and STIP account (DPA), re-appropriation code, whether or not the fund is still active (Stop Code), indirect cost information, and fund year information (if applicable).
<b>DPA/Fund</b>	Lists valid combinations of DPAs and Funds. You can drill down to find out detail information about a DPA or Fund (as described above).
<b>NCA Group</b>	Lists NCA Group Codes, descriptions, and ranges of NCA codes that consolidate to the NCA Group Codes. NCA Groups are used to consolidate large ranges of NCA's into a limited number for ease in reporting at a high level. You can drill down to find out the Account Type (asset, liability, unexpended balance, revenue, expense) and other detail information.
<b>NCA</b>	Lists NCA Codes and descriptions. Natural Class Accounts (NCA) provide for the systematic recording and summarization of University transactions at the lowest level of common natural classification by Balance Sheet (assets, liabilities, and unexpended balance), Revenue, and Expenditures. You can drill down to find out the Account Type (asset, liability, unexpended balance, revenue, expense), whether the NCA is an open item account, and other detail information.
<b>Program Code</b>	Lists Program Codes and descriptions. Campus administrators use Program Codes to collect and track financial activity across one or more Funds, NCAs or DPAs.

## Other OLFS Inquiries

<b>Speed Charts</b>	Lists valid Speed Charts for a DPA or Fund/Fund Year as of a specific date. Speedcharts are user-defined shorthand keys that designate several chartfields. You can drill down to find out the DPA, Fund/Fund Year, Program Code and Percentage of cost distribution. If the Speed Chart is used to distribute the costs to multiple chartfield combinations, all combinations are listed.
<b>UAS</b>	Lists Uniform Account Structure codes and titles. UAS is used by both the campus and UCOP for reporting and development of Schedules B and D. The codes are set by UCOP.
<b>Annual Rpt Code</b>	Lists Annual Report Codes, titles and corresponding Academic Discipline Codes. Annual Report Codes are used by both the campus and UCOP for reporting and development of Schedule C.
<b>Dept Code Info</b>	Lists department codes and department names. Department codes identify university departments. You can drill down to find out the names of key personnel in department functional roles, the parent of the department (in the organization hierarchy), and the subordinate or children departments. You can also drill down to determine which DPAs, Funds, and Program Codes the department owns as well as valid DPA/Fund combinations for the department.
<b>Dept Code Tree</b>	Provides a visual representation of the department hierarchy.
<b>Source Code</b>	Lists Source Codes, descriptions, effective date and status. Source codes define the type of general ledger entry.
<b>Overhead Rates</b>	Provides a link to the Overhead Base Code Table. You can drill down to find out which accounts are included or excluded for each overhead base code.

## Tips

- Type in the leading characters of the name or code to list entries beginning with that value.
- Place a % sign in front of a partial entry, and WebLinks selects entries that have the partial value anywhere in the code or name.
- If you receive the message “Zero Records Retrieved,” use the browser Back icon to go back to the inquiry selection screen and re-enter your criteria.